

Attachment 1

THIRD PARTY COST-SHARING AGREEMENT BETWEEN THE COMMON MARKET FOR EASTERN AND SOUTHERN AFRICA (COMESA) AND THE UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP) IN ESWATINI



WHEREAS the Common Market for Eastern and Southern Africa (hereafter referred to as COMESA) hereby offers to make available a grant (hereinafter referred to as “the Contribution”) to be administered by The United Nations Development Programme at Eswatini (hereafter referred to as UNDP) for the implementation of the, ‘Increasing Farmer Resilience to Climate Change-Upscaling Market Oriented Climate Smart Agriculture Project’ (hereinafter referred to as “the Project”), as described in Annex 1 Project Document: ATLAS ID number 00109500

WHEREAS UNDP is prepared to receive and administer the Contribution for the implementation of the Project,

WHEREAS the Kingdom of Eswatini has been duly informed of the Contribution of the COMESA to the Project,

WHEREAS UNDP shall designate the Ministry of Ministry of Agriculture of the Kingdom of Eswatini’s National Agriculture Marketing Board (NAMBoard) (fully owned by the Government hereinafter referred to as the “Implementing Partner”) is the Implementing Partner for the Project,

NOW THEREFORE, UNDP and the COMESA hereby agree as follows:

Article I. The Contribution

1. (a) The COMESA shall, in accordance with the schedule of payments set out below, contribute to UNDP the total amount of Euro 636,363.63. The Contribution shall be deposited in the UNDP Representative in Eswatini USD Account,

Bank of America, 1401 Elm St., Dallas TX 75202,
Account No: 3752218299
ACH Routing Number: 111000012
Wire Routing Number: 026009593
SWIFT Address: BOFAUS3N

<u>In the Schedule of payments</u>	<u>Amount</u>
Upon signature of the agreement	Euro 254,545.45
Second tranche	Euro 254,545.45
Third tranche	Euro 127,272.73

(b) The COMESA will inform UNDP when the Contribution is paid via an e-mail message with remittance information to contributions@undp.org, providing the following information: COMESA's name, UNDP country office, Project no.00109500 and title; Strengthening Capacity for Environmental Sustainability and Climate Change, COMESA reference (if available). This information should also be included in the bank remittance advice when funds are remitted to UNDP.

2. The above schedule of payments takes into account the requirement that the payments shall be made in advance of the implementation of planned activities. It may be amended to be consistent with the progress of the Increasing Farmer Resilience to Climate Change-Upscaling Market Oriented Climate Smart Agriculture Project delivery.

3. UNDP shall receive and administer the payment in accordance with the rules, regulations, policies and procedures of UNDP.

4. All financial accounts and statements shall be expressed in EUR.

5. Any disbursement will be dependent upon COMESA receiving its periodic disbursement from the donor partner(s) while continued overall support by COMESA will be dependent upon continuation of support from the Development Partners as contained in the signed donor agreement with COMESA.

Article II. Utilization of the Contribution

1. The implementation of the responsibilities of UNDP and of the pursuant to this Agreement shall be dependent upon receipt by UNDP of the Contribution in accordance with the schedule of payment as set out in Article I, paragraph 1, above. UNDP shall not start the implementation of the activities prior to receiving the contribution or the first tranche of the Contribution (whichever is applicable)

2. If unforeseen increases in expenditures or commitments are expected or realized (whether owing to inflationary factors, fluctuation in exchange rates or unforeseen contingencies), UNDP shall submit to the COMESA on a timely basis a supplementary estimate showing the further financing that will be necessary. COMESA shall use its best endeavours to make available to UNDP the additional funds required.

3. If the payments referred to in Article I, paragraph 1, above are not received in accordance with the payment schedule, or if the additional financing required in accordance with paragraph 2 above is not forthcoming from the COMESA or other sources, the assistance to be provided to the Project under this Agreement may be reduced, suspended or terminated by UNDP.

4. Any interest income attributable to the Contribution shall be credited to UNDP Account, retained by UNDP and shall be utilized in accordance with established UNDP procedures.

5. The project shall be implemented for a period of 36 months after entry into force.

Article III. Administration and reporting

1. The Project management and expenditures shall be governed by the rules, regulations, policies and procedures of UNDP and, where applicable, the rules, regulations, policies and procedures of the Implementing Partner.

2. UNDP shall provide to the COMESA the following reports in accordance with UNDP accounting and reporting procedures.

- (a) From the country office (or relevant unit at headquarters in the case of regional and global projects) an annual status report of the Project progress for the duration of this Agreement, as well as the latest available approved budget.
- (b) From UNDP Bureau of Management/Office of Finance and Administration, an annual certified financial statement as of 31 December every year to be submitted no later than 30 June of the following year.
- (c) From the country office (or relevant unit at headquarters in the case of regional and global projects) within six months after the date of completion or termination of this Agreement, a final report summarizing Project activities and impact of activities as well as provisional financial data.
- (d) From UNDP Bureau of Management/Office of Finance and Administration, on completion of the Project a certified financial statement to be submitted no later than 30 June of the year following the financial closing of the Project.

3. If special circumstances so warrant, UNDP may provide more frequent reporting at the expense of the COMESA. The nature and frequency of this reporting shall be detailed in a Project Document Annex and attached to this Agreement.

- (a) A once-off Inception Report will be prepared and submitted to COMESA within 3 months from the date of signature of this agreement.
- (b) Annual audit will be commissioned and paid for by COMESA.
- (c) Semi-annual reporting (technical and financial) will be furnished to COMESA.

Article IV. Administrative and support services

1. In accordance with the decisions, policies and procedures of UNDP's Executive Board reflected in its Policy on Cost Recovery from Other Resources, the Contribution shall be subject to cost recovery for *indirect costs incurred by UNDP headquarters and country office* structures in providing General Management Support (GMS) services. To cover these GMS costs, the Contribution shall be charged a fee equal to seven (7) percent. Furthermore, as long as they are unequivocally linked to the Project, all direct costs of implementation, including the costs of Implementing Partner, will be identified in the Project budget and borne by the Project accordingly.

2. The aggregate of the amounts budgeted for the Increasing Farmer Resilience to Climate Change-Upscaling Market Oriented Climate Smart Agriculture Project together with the estimated costs of reimbursement of related support services, shall not exceed the total resources under this Agreement as well as funds which may be available for support costs under other sources of financing.

Article V. Evaluation

All UNDP Programmes and Projects are evaluated in accordance with UNDP Evaluation Policy. UNDP and the Government of Eswatini in consultation with other stakeholders will jointly agree on the purpose, use, timing, financing mechanisms and terms of reference for evaluating a Project including an evaluation of its Contribution to an outcome which is listed in the Evaluation Plan. UNDP shall commission the evaluation, and the evaluation exercise shall be carried out by external independent evaluators.

Article VI. Equipment

Ownership of equipment, supplies and other properties financed from the Contribution shall vest in UNDP. Matters relating to the transfer of ownership by UNDP shall be determined in accordance with the relevant policies and procedures of UNDP.

Article VII. Auditing

1. The Contribution shall be subject exclusively to the internal and external auditing procedures provided for in the financial regulations, rules, policies and procedures of UNDP. Should the annual Audit Report of the UN Board of Auditors to its governing body contain observations relevant to the Contribution, such information shall be made available to the COMESA by the UNDP country office.

2. Audit Reports shall be made available to COMESA by UNDP.

Article VIII. Completion of the Agreement

1. UNDP shall notify the COMESA when all activities relating to the Project have been completed in accordance with the annexed Project Document.

2. Notwithstanding the completion of the Project activities, UNDP shall continue to hold unutilized funds from the Contribution until all commitments and liabilities incurred in implementation of the Increasing Farmer Resilience to Climate Change-Upscaling Market Oriented Climate Smart Agriculture Project have been satisfied and the Project activities brought to an orderly conclusion.

3. If the unutilized funds prove insufficient to meet such commitments and liabilities, UNDP shall notify the COMESA and consult with the COMESA on the manner in which such commitments and liabilities may be satisfied.

4. In cases where the Project is completed in accordance with the project document any funds below 5,000 USD (Five thousand US Dollars) that remain unexpended after all commitments and liabilities have been satisfied shall be automatically reallocated by UNDP. Any funds above 5,000 USD (Five thousand US Dollars) that remain unexpended after all commitments and liabilities have been satisfied shall be reallocated by UNDP after consultation with the COMESA.

Article IX. Termination of the Agreement

1. This Agreement may be terminated by UNDP or by the COMESA after consultations between the COMESA, UNDP and the programme country Government of Eswatini, and provided that the funds from the Contribution already received are, together with other funds available to the Increasing Farmer Resilience to Climate Change-Upscaling Market Oriented Climate Smart Agriculture Project, sufficient to meet all commitments and liabilities incurred in the implementation of activities. This Agreement shall cease to be in force 30 (thirty) days after either of the Parties have given notice in writing to the other Party of its decision to terminate this Agreement.

2. Notwithstanding termination of all or part of this Agreement, UNDP shall continue to hold unutilized funds until all commitments and liabilities incurred in the implementation of all or the part of the Project have been satisfied and activities brought to an orderly conclusion.

3. In cases where this agreement is terminated before Project completion any funds below 5,000 USD (Five thousand US Dollars) that remain unexpended after all commitments and liabilities have been satisfied shall be automatically reallocated by UNDP. Any funds above 5,000 USD (Five thousand US Dollars) that remain unexpended after all commitments and liabilities have been satisfied shall be reallocated by UNDP after consultation with the COMESA.

Article X: Notice

Any notice or correspondence between UNDP and the COMESA will be addressed as follows:

(a) For COMESA: Common Market for Eastern and Southern Africa (COMESA)

Sindiso Ngwenya,
SECRETARY GENERAL

Physical Address: COMESA HEADOFFICE
Ben Bella Road,

Postal Address: P. O. Box 30051
Lusaka - ZAMBIA

E-mail address: sngwenya@comesa.int

(b) For UNDP

Mr. Israel Dessalegne,
Resident Representative

Physical Address: 5th Floor Lilunga House
Somhlolo Street, Mbabane

Postal Address: United Nations Development Programme
P.O. Box 261
Mbabane

SWAZILAND H100

E-mail address: israel.dessalegne@undp.org

Article XI. Amendment of the Agreement

This Agreement may be amended through an exchange of letters between the COMESA and UNDP. The letters exchanged to this effect shall become an integral part of this Agreement.

Article XII. Entry into Force

This Agreement shall enter into force upon the signature of this Agreement by the parties hereto, on the date of the last signature.

IN WITNESS WHEREOF, the undersigned, being duly authorized thereto, have signed the present Agreement in the English language in two copies.

For: COMESA
Name: Sindiso Ngwenya
Title: Secretary General

For: United Nations Development Programme:
Name: Israel Dessalegné
Title: Resident Representative

Signature:.....

Signature:.....

Date: July 2018

Date: July 2018

Audit and Evaluation Plan¹

The project will be subjected to a project financial audit (UNDP National Implementation Modality Audit), at least once in its lifetime. The audit will be conducted by the office of the Eswatini Government Auditor General, in line with all Government projects audit procedures which will form part of the larger regional audit plan. An end of project evaluation will be conducted by an external expert to test the implementation success of the project, especially to see if the objectives and plan of action were carried out as per the design documents. N. B. The evaluation (Baseline and Terminal) and annual audit related work will be implemented by UNDP and therefore paid for directly by UNDP.

¹ Optional, if needed

Attachment 2

DESCRIPTION OF ACTIVITIES

Project number: 00109500

Project title: Increasing Farmer Resilience

Results to be achieved by NAMBoard

The Expected results for 2016 – 2020 include:

UNDAF Outcome 1.1: Youth, women and vulnerable groups' opportunities for employment and sustainable livelihoods by 2020.

Output 1.1.1: SMEs and small holders' farmers' good business practices enhanced.

Indicator 1.1.1.1 Number of business GAP compliance.

Indicator 1.1.1.2 Number of SMEs linked local and global markets.

Indicator 1.1.1.3 Percentage of youth and women trained on entrepreneurship skills.

UNDP Country Programme Document (CPD) Results and Resource Framework: Growth and development are inclusive and sustainable, incorporating productive capacities that create employment and livelihoods for the poor and excluded.

- i) **Output 1.1.1.** Knowledge products on diversification and competition of the economy developed.
- Indicator 1.1.1.1.** Number of schemes which expand and diversify the productive base, based on the use of sustainable production technologies (IRRF 1.1.3).
- Indicator 1.1.1.2.** Number of public and private development investments that are informed by cross-sector assessment and knowledge products to maximise social, environmental and economic benefits over medium to long-term national and local-level institutions implementing public service performance measuring system.
- ii) **Output 1.1.2.** Strengthened national capacity for evidence-based planning, implementation, coordination and monitoring of programmes that create jobs and livelihood opportunities, especially for excluded groups.
- Indicator 1.1.2.1.** Number of new jobs created, disaggregated by target region, gender and age.
- Indicator 1.1.2.2.** Employment rate by Region
- Indicator 1.1.2.3.** Number of South-South and Triangular Cooperation partnerships, public-private partnership mechanism that provide innovative solutions piloted for sustainable growth.

The project implementation has been assigned by the Ministry of Agriculture to NAMBoard and a Project Manager will be recruited to ensure that the coordination of key stakeholders including farmers, MOA government technical staff, community leaders, the market and other value chain actors is carried out effectively.

The project will aim to undertake the following interventions indicated as Result 1 to 6 as follows:

Result 1: Improvement of water sources, including water-shed protection, reducing leakages and improving conveyance to downstream in the two (2) community schemes: Intamakuphila and Mavulandlela.

Outputs

- 1.1 Mapping of waterways and watersheds: To have a clear understanding of watershed locations, how these can be protected and enhanced to provide clean, reliable water downstream. An assessment will be conducted, with the report providing for action outlined in 1.2 and 1.3 below.

- 1.2 Waterways, inlets and outlets rehabilitated to reduce leakages, including revegetation. This action would be critical in reducing the rate of wind and water erosion. Repair of piping will also reduce water losses, increase amount of water availability for downstream irrigation needs.
- 1.3 Main lines and other conveyance infrastructure will be rehabilitated for increased water use efficiency. Repair of conveyance system will reduce water losses. Where necessary open systems will be covered to further reduce the rate of evaporation, thus decreasing water losses.

Result 2: 60 ha of irrigated land converted to water efficient system, which includes drip irrigation system installation in the two (2) community schemes: Intamakuphila and Mavulandlela.

Outputs

- 2.1 60 ha of land from existing farmer schemes identified for conversion from furrow to drip irrigation and other water saving irrigation systems that are appropriate for context.
- 2.2 Detailed needs assessments conducted, with drawings and bills of quantities completed and documented. This will be conducted to ensure that resources deployed are appropriately utilized, and the assessment will include soil profiling, hydrological and other environment impact assessments.
- 2.3 500 farmers trained in drip and other irrigation maintenance and use. Maintenance plan will be developed for self-financing by the schemes.

Result 3: 500 farmers linked to formal value chains and generating sustainable income from the market linkages provided by NAMBOARD.

Outputs

- 3.1 500 farmers mobilized and trained on formal markets management. Training will include market awareness, produce quality standards, produce management and preparing produce for marketing.
- 3.2 500 farmers trained on business management, group dynamics, record keeping and agribusiness processes. Farming as a business training will be provided to farmers, including preparation of simple business plans so as to properly manage their inputs and income. This will be provided throughout the duration of the project, including development or multiplication of training material.
- 3.3 500 Farmers trained on market based conduct and contracting for supplying the markets. As part of the market preparation process, all farmers will be contracted for the duration of the project, this will be in preparation for those who may want to seek alternative markets after the project life.
- 3.4 At least 2,000 Metric Tons of produce procured from farmers participating in the schemes. Contracted farmers' produce will be collected, stored in cold storage facilities and then repackaged for local and international markets.
- 3.5 At least E2 Million (Euro137,931) paid to farmers for their produce within the 3 years' period.

Result 4: Two (2) field based cold storage facilities constructed (or rehabilitated) within 5km radius of main production areas of the two (2) community schemes: Intamakuphila and Mavulandlela.

Outputs

- 4.1 Central sites for cold storage (holding facilities) identified.
- 4.2 2 Two (2) Cold storage facilities rehabilitated.
- 4.3 At least 2,000 MT of produce stored and transported to markets in good condition.

These storage facilities will ensure that produce starts the cold chain management cycle within 24 hours after harvesting and will reduce logistics strain experienced by farmers and markets. It will further enhance produce shelf life. Where structures are available, the task will be installing refrigeration and overall rehabilitation of the facilities.

Result 5: Provision of mechanized conservation agriculture equipment as part of scaling up and commercializing CA in rural development area (RDA) facilities in the two (2) community schemes: Intamakuphila and Mavulandlela.

Outputs

5.1 At least 1,500 farmers provided with training and awareness on conservation agriculture practices and principles.

5.2 2 The Rural Development Area (RDAs) equipped with mechanized conservation agriculture equipment (planters, rippers and boom sprayers) to scale up and commercialize CA.

5.3 At least 1,500 farmers utilizing the services of the RDA for equipment hire.

The action will also include training the farmers, service providers and private tractor owners to increase the uptake of CA practices, and enable private tractor owners to use the opportunity and grow their businesses through enhanced farmer demand for the equipment use.

Result 6: Improved access to production resources through establishment and management of a revolving loan facility

Outputs

6.1 A loan facility with an initial capitalization of E600,000 (Euro 41, 379) established.

6.2 Loan Management system for efficiency and accountability set up and functional.

6.3 A total income of at least E1.3 Million (Euro 89,655) generated directly from using the revolving loan fund.

The interest-free revolving loan fund, which was a key to the successful implementation of the pilot in the previous project will be increased to E1.4 Million (Euro 96,551) from \$10,000 (Euro 690). In addition, a management structure for the loan will be put in place, ensuring that it supports production, starting with the target group and spreading to neighboring schemes as it is repaid.

Annexes:

Attachment job descriptions for consultants, terms of reference for contracts, technical specifications for equipment items, training nomination forms in the Project Procurement Plans.



TERMS OF REFERENCE

NATIONAL

Post Title	PROJECT MANAGER: Increasing Farmer Resilience to Climate Change-Upscaling Market Oriented Climate Smart Agriculture Project.
Assignment Base	National Agriculture Marketing Board Offices, Manzini, Eswatini.
Start Date	15 th June 2018
Duration	Three (3) years (Contract renewable on annual basis depending on satisfactory performance and available project resources).
Supervision	NAMBoard Agri-business Manager.

BACKGROUND

The Kingdom of Eswatini Ministry of Agriculture (MOA), National Agriculture and Marketing Board (NAMBoard) received an EU Grant through the Common Market for Eastern and Southern Africa (COMESA) Initiative aimed at strengthening market-driven climate smart agriculture, in five countries. Focus will be in five (5) rural schemes located in all four regions of the country where the intervention will promote conservation agriculture, and conversion of irrigation systems to water saving / efficient technologies, especially drip irrigation. Farmers will be linked to international and domestic value chains and markets for increased fruits, vegetables and high value field crops production.

TASKS

The responsibilities of the Project Manager will be overseeing the day-to-day implementation of the project, and specifically undertake the following tasks:

- Develop Annual Work Plans with budgeted activities and manage project implementation.
- Conduct climate profiling and mapping of water resources in the selected project sites ensuring application of adaptive management during the project.
- Develop rural farmer scheme governance guidelines compendium and facilitate effective management of the groups through adoption of a community model.
- Develop, and implement a Gender Strategy and Action Plan and an Exit Strategy and Action Plan for the project.
- Facilitate training/train farmers on market-based production and troubleshoot.
- Establish and manage partnerships for complementary linkages, not limited to the Ministry of Agriculture (MOA)-Rural Development Areas (RDA), NAMBoard Agri-business and marketing departments, civil society organisations (CSO), UN agencies and EU, community-based organisations (CBO), and the private sector.
- Identify and secure markets for the schemes produce. This should include preparation of timely production and harvesting schedule to the markets.
- Establish and manage the Revolving Fund, downscaling support annually, for full management by NAMBoard as a Farmers Credit Facility by June 2020. Liaison between farmers for ‘access to finance’.
- Ensure project activities’ implementation is cost-effective and adheres to UNDP operational procedures, in particular the Harmonised Approach to Cash Transfers (HACT) modality.
- Prepare quarterly and annual projects reports to NAMboard, the Project Steering Committee (PSC), UNDP and COMESA.
- Facilitate documentation of lessons and best practices, and promote knowledge networks.
- Present achievement of milestones for the project on quarterly and annual basis to UNDP and PSC.
- Serve as an Ex-officio member of the Project Steering Committee (PSC).

Responsibilities

- Facilitate coordination of project activities across institutions.
- Provide technical guidance to project implementation and ensure realisation of the project’s main objectives.

- Facilitate procurement of professional service providers (consultants), quality and cost-effective services and goods.
- Assure the quality of these processes and products, using evaluations for performance improvement, accountability and learning.
- Ensure that required resources are committed and arbitrating on any conflicts within the project or negotiate solutions to any problems encountered with external bodies.
- Develop recommendations for Project Steering Committee (PSC) approval as and when required.

DEGREE OF EXPERTISE AND QUALIFICATIONS

Qualification

Minimum Master's Degree in Agriculture/Economics/Management or a related field.

Experience, Competencies and Skills

- At least 10 years' experience in agriculture services, five (5) of which should be directly linked to market operations.
- Over 5 years demonstrated expertise in programme/project management for results.
- Ability to communicate effectively on complex, technical information to the audiences at various levels, in particular, communities and farmers from rural settings.
- Technical skills to write and review reports
- Team-building skills.
- Negotiation, organization, coordination skills to influence a win-win position.
- Good presentation, reporting and facilitation skills.

IMPACT OF RESULTS

Effective and efficient management of project resources and achievement of planned targets and outcome/output results.

DURATION OF ASSIGNMENT

Three (3) years from 2018 to 2020, availed through annual contract offers that are renewable upon satisfactory performance.

FINANCIAL

Service Contract signed with UNDP based on UN rates and payment contractual terms.

SUBMISSION OF APPLICATIONS

Interested individuals are invited to submit detailed Curriculum Vitae and Expression of Interest (EOI) marked '**PROJECT MANAGER: Increasing Farmer Resilience to Climate Change- Upscaling Market Oriented Climate Smart Agriculture Project,**' to UNDP Offices, 5th Floor Lilunga House, P. O. Box 261, Mbabane or e-mail application to Registry.sz@undp.org on or before the 15th May 2018.

Additional Considerations

- Applications received after the closing date will not be considered.
- Only those candidates that are short-listed for interviews will be notified.
- Qualified female candidates are strongly encouraged to apply.



TERMS OF REFERENCE

NATIONAL

Post Title	*MONITORING AND EVALUATION OFFICER (PART-TIME): Increasing Farmer Resilience to Climate Change-Upscaling Market Oriented Climate Smart Agriculture Project
Country of Assignment	National Agriculture Marketing Board Offices, Manzini, Eswatini.
Start Date	01 July 2018.
Duration	Three (3) years (Contract renewable on annual basis depending on continued project funding and satisfactory performance).
Supervision	Project Manager
BACKGROUND	
<p>The Kingdom of Eswatini Ministry of Agriculture (MOA), National Agriculture and Marketing Board NAMBoard received an EU Grant through the Common Market for Eastern and Southern Africa (COMESA) Initiative aimed at strengthening market-driven climate smart agriculture, in five countries. Focus will be in five (5) rural schemes located in all four regions of the country where the intervention will promote conservation agriculture, and conversion of irrigation systems to water saving / efficient technologies, especially drip irrigation. Farmers will be linked to international and domestic value chains and markets for increased fruits, vegetables and high value field crops production.</p> <p>The Monitoring and Evaluation Officer (Part-time) will undertake project impact measurability tasks, monitoring performance of the set targets and produce scheduled timely reports, reporting to the Project Manager.</p>	
TASKS	
<p>The M&E Assistant will undertake the following activities:</p> <ul style="list-style-type: none"> • Develop a Monitoring and Evaluation Framework with baseline, targets and indicators for the project. • Develop, track and update the Project Performance Monitoring Plan. • Develop and manage a gender-sensitive database for the farmer schemes and community households participating in the selected sites. • Assist in designing formative and evaluative research and provide technical assistance in data collection, analysis, and report writing. • Work closely with program staff to develop tools that can be used at the community level for tracking activities. • Contribute to training and capacity building of community scheme leaders and farmers in monitoring skills. • Facilitate effective data acquisition for the project through application of GIS and infographics. • Monitor implementation of the Gender and Exit Strategies for the project. • Review and set targets, and report on indicators in a timely manner and ensure timely collection of and reporting on accurate data on quarterly and annual by the Project Manager. 	
QUALIFICATION, EXPERIENCE AND COMPETENCIES	
<p>Qualification:</p> <ul style="list-style-type: none"> • At least a University Degree in Social Science, Research with a major in Demography. Master's degree an added advantage. <p>Experience, Competencies and Skills:</p> <ul style="list-style-type: none"> • Five years' experience in programmatic research, monitoring and/or evaluation. • Demonstrated experience working in agricultural production, value-chain and markets-driven production. • Experience in the usage of computers and office software packages (MS Word, Excel, etc) and advance knowledge of spreadsheet and database packages, experience in handling of web-based management systems. • Familiarity with database software such as MS Access, and experience maintaining computerized databases a plus. • GIS skills and illustrated ability to apply, a plus. • Ability to handle multiple tasks simultaneously and set priorities. • Self-driven with a high sense of quality and ability to meet tight deadlines. • Interpersonal, and teamwork skills. • Fluent in English and Siswati, both written and spoken. • Excellent writing and oral communication skills. 	

IMPACT OF RESULTS

The independent, efficient and timely execution of, financial and procurement tasks implemented under the project.

DURATION OF ASSIGNMENT

Three years (2018-2020), availed through annual contract offers that are renewable based upon continued funding and satisfactory performance.

FINANCIAL

Service Contract based on NAMBoard payment scales.

SUBMISSION OF APPLICATIONS

Interested individuals are invited to submit detailed CV'S and Expression of Interest (EOI) marked '**MONITORING AND EVALUATION ASSISTANT: Increasing Farmer Resilience to Climate Change-Upscaling Market Oriented Climate Smart Agriculture Project**' to UNDP Offices, 5th Floor Lilunga House, P.O. Box 261, Mbabane or e-mail application to Registry.sz@undp.org on or before the 15th May 2018.

Additional Considerations

- Applications received after the closing date will not be considered.
- Only those candidates that are short-listed for interviews will be notified.
- Qualified female candidates are strongly encouraged to apply.



TERMS OF REFERENCE

NATIONAL

Post Title	PROJECT ADMINISTRATIVE AND FINANCIAL ASSISTANT: Increasing Farmer Resilience to Climate Change-Upscaling Market Oriented Climate Smart Agriculture Project
Country of Assignment	National Agriculture Marketing Board Offices, Manzini, Eswatini.
Start Date	01 July 2018.
Duration	Three years (2018-2020), availed through annual contract offers that are renewable based upon available funding and satisfactory performance.
Supervision	Project Manager
BACKGROUND	
<p>The Kingdom of Eswatini Ministry of Agriculture (MOA), National Agriculture and Marketing Board (NAMBoard) received an EU Grant through the Common Market for Eastern and Southern Africa (COMESA) Initiative aimed at strengthening market-driven climate smart agriculture, in five countries. Focus will be in five (5) rural schemes located in all four regions of the country where the intervention will promote conservation agriculture, and conversion of irrigation systems to water saving / efficient technologies, especially drip irrigation. Farmers will be linked to international and domestic value chains and markets for increased fruits, vegetables and high value field crops production.</p> <p>The Project Administrative and Financial Assistant will undertake administrative and financial management and report to the Project Manager.</p>	
TASKS	
<p>1 The Project Administrative and Financial Assistant will undertake the following tasks:</p> <p>1. Administrative support</p> <ul style="list-style-type: none"> • Ensure efficient operational support for the implementation of the project work plan activities. • Manage correspondence flow, ensuring prioritization, confidentiality and effective follow-up. • Maintain hard and electronic files and update data base systems ensuring timely and appropriate recording, safekeeping and disposal of information including the agreements and memorandum of understanding. • Facilitate and maintain leave and travel records. • Draft routine correspondence and maintain records. <p>2. Financial control and procurement</p> <ul style="list-style-type: none"> • Support the procurement procedures in full compliance with UNDP HACT Procedures for approval by the Project Manager. • Maintain a project asset inventory and ensure timely and appropriate distribution office supplies. • Facilitate contracting, project payments fostering transparent, independent and competitive processes. • Maintain a systematic record of procurement and financial information for audit and management oversight purposes. 	
QUALIFICATION AND EXPERIENCE	
<p>Qualification:</p> <ul style="list-style-type: none"> • At least a University Degree in Accounting or Finance Management. • Specialized training in accounting and finance (ACCA, CIMA) is desirable. <p>Experience, Competencies and Skills:</p> <ul style="list-style-type: none"> • A minimum of five (5) years of administrative and financial/accounting experience preferably in a large or international corporation or organization. • Experience in the usage of computers and office software packages (MS Word, Excel, Accounting) and advance knowledge of spreadsheet and database packages, experience in handling of web-based management systems. • Fluency in spoken and written English is required. 	
IMPACT OF RESULTS	
The responsible, independent, efficient and timely execution of administrative, financial and procurement tasks implemented under the project.	
DURATION OF ASSIGNMENT	

Three years (2018-2020), availed through annual contract offers that are renewable based upon available funding and satisfactory performance.

FINANCIAL

Service Contract signed with UNDP based on UN rates and payment contractual terms.

SUBMISSION OF APPLICATIONS

Interested individuals are invited to submit detailed CV'S and Expression of Interest (EOI) marked '**PROJECT ADMINISTRATIVE AND FINANCIAL ASSISTANCE: Increasing Farmer Resilience to Climate Change-Upscaling Market Oriented Climate Smart Agriculture Project**' to UNDP Offices, 5th Floor Lilunga House, P.O. Box 261, Mbabane or e-mail application to Registry.sz@undp.org on or before the 15th May 2018.

Additional Considerations

- Applications received after the closing date will not be considered.
- Only those candidates that are short-listed for interviews will be notified.
- Qualified female candidates are strongly encouraged to apply.



TERMS OF REFERENCE

CONSULTANCY FIRM/NATIONAL CONSULTANT

Consultancy:	Baseline Assessment for the Increasing Farmer Resilience to Climate Change-Upscaling Market Oriented Climate Smart Agriculture Project
Location:	Eswatini
Application Deadline:	30 th April 2018
Type of Contract:	Technical Assistance
Starting Date:	1 st May – October 2018
Duration of Initial Contract:	30 working days
Contact Person:	Project Manager

BACKGROUND

Approximately 70% of the farmers in Eswatini are subsistence and depend heavily on the erratic rainfall for their production. The recent climate impacts caused challenges to agricultural production and food security in the country, for rural farmers. Several national efforts have been undertaken by the Ministry of Agriculture (MOA) working with national partners, including communities to promote adoption of climate smart agriculture (CSA) and technologies (CST) as well as develop value chains for small-scale farmers in the country. Production schemes have been piloted to promote climate adaptive practices, such as the Mpatheni Scheme which converted 32 ha of land from furrow to drip irrigation technology. Lessons from the evaluation of the intervention indicated that the farmers and their households had increased knowledge and uptake capacities for the CSA as well as conservation agriculture (CA). Another observation, however indicated that, rural farmers have limited access to credit, production infrastructure and access to productive value-chains and sustainable markets.

The MOA and the National Agriculture Marketing Board (NAMBoard) will be upscaling support on the adoption of markets-driven climate smart agriculture to 1,500 rural farmers in four rural areas in the four regions of the country, namely: Ntfontjeni in the Hhohho Region; Nkhungwini in the Shiselweni Region; Intamakuphila at Ngwempisi in the Manzini Region; and, Nceka in the Lubombo Region, under the, ‘Increasing Farmer Resilience to Climate Change-Upscaling Market Oriented Climate Smart Agriculture Project’ which will be implemented from 2018 until 2020.

The MOA-NAMBoard is seeking the technical services of a Consultancy Firm/National Consultant to conduct a comprehensive baseline assessment for the project. The study will establish the national agricultural capacity and provide an analysis of the impacts of climate change and climate variability in small-holder farmer vegetable and high value field crops. The assessment will encompass capturing of information on existing climate change vulnerabilities for the agriculture production, especially in relation to available and adaptable irrigation and water use infrastructure. It will further highlight the marketing and value chain variables culminating to household gains/losses. In addition, conduct the value chain and markets-oriented production, investigating the individual farmers, schemes and community capacity to engage in profitable partnerships leading to sustainable markets – and the barriers. The assessment will assist establish baseline for the intervention, and assist the Ministry and country identify policy and programmatic gaps as well as opportunities which will inform CSA strategic development and sectoral planning to assist small-holder farmers greater integration into sustainable commercial production and markets considering existing climate risks.

OBJECTIVE

The objective of this exercise is undertaking a baseline study for the development of comprehensive market-driven climate smart agricultural production intervention in selected communities.

TASKS AND RESPONSIBILITIES

The specific tasks in the baseline assessment will include, but not limited to the following:

- i) Conduct a desktop review and assess the impact of national frameworks including policies, strategies and plans on climate change/variability and agricultural production as applied/practiced in the country. In the process, investigate legislative provisions for climate smart agriculture and agricultural markets.
- ii) Assess sampled household production, productivity and incomes related to the targeted produce.
- iii) Assess the Conservation Agriculture (CA) and Climate Smart Agriculture (CSA) knowledge levels, including the gaps for recommending of the capacity building interventions.
- iv) Conduct market analysis and associated value chain for fruits, vegetables and high value crop in the country, with focus on the selected study areas, assess the capacities for value chains and access to markets.
- v) Assess the sectoral schemes governance provisions and the capacities of the selected groups to undertake market-driven production and make recommendations for a community-based model.

- vi) Understudy gender-based participation in agriculture production and provide data analysis on the capacity and opportunities for women and youth to create sustainable jobs through CSA.
- vii) Propose ways for widespread national adoption of climate smart techniques and other adaptive practices taking into consideration the social aspects of the populace.
- viii) Present findings of the study to a stakeholders meeting for validation purposes.
- ix) Draft a Baseline Report for the Project.

The National Consultant or Consultancy Firm is expected to carry out field visits to the selected project sites.

DELIVERABLES

The consultant will conduct the study and produce the following deliverables:

- (i) Inception Report, with the methodology, work plan with clear timelines, and roles and responsibilities for the various partners participating in the study as well as related costs.
- (ii) Baseline Report, based on the reviews, fieldwork and consultations.
- (iii) Validation Workshop.
- (iv) Final draft of the Baseline Increasing Farmer Resilience to Climate Change-Upscaling Market Oriented Climate Smart Agriculture Project' Project Report.

QUALIFICATIONS, EXPERIENCE AND COMPETENCIES

The candidate to conduct the assessment should have the following qualifications, experience and competencies:

Qualification:

- A Master's degree in Agriculture Management/Economics, Demography/Statistics, Climate Change, Environmental Sciences or other closely related field.

Experience and Competencies:

- Work experience in relevant technical areas (sustainable development assessments) for at least 10 years.
- Experience working on research and monitoring of climate change adaptation and mitigation interventions in the agriculture sector.
- Experience in adaptive management working with communities/ schemes engaged in livelihoods sustainability interventions.
- A demonstrated understanding of issues related to gender equality and Climate Change Adaptation with experience in gender sensitive evaluation and analysis.
- Demonstrated data collating, management and analysis skills.
- Project evaluation/review experiences within United Nations system will be considered an asset.
- Excellent communication skills.
- Team building approach.

SUBMISSION OF APPLICATIONS

Qualified candidates may submit an expression of interest, their complete Curriculum Vitae (CV) and the daily financial rate by **30th April 2018**, via email to the following address registry.sz@undp.org with subject: **CLIMATE SMART AGRICULTURE BASELINE STUDY**.

ADDITIONAL CONSIDERATIONS

- Applications received after the closing date will not be considered.
- Only those candidates that are short-listed for interviews will be notified.
- Qualified female candidates are strongly encouraged to apply.



ADVERT

VACANCIES: Increasing Farmer Resilience to Climate Change-Upscaling Market Oriented Climate Smart Agriculture Project.

BACKGROUND

The National Agriculture and Marketing Board (NAMBoard) under the Ministry of Agriculture (MOA) has been awarded a grant by the Common Market for Eastern and Southern Africa (COMESA) for the management and implementation of the, 'Increasing Farmer Resilience to Climate Change-Upscaling Market Oriented Climate Smart Agriculture Project', 2018-2020. The project will be undertaken in rural communities under the following selected schemes: Mavulandlela Scheme in Nfontjeni in the Hhohho Region and Intamakuphila Scheme in Ngwempisi in the Manzini Region. Anchored on climate, smart agriculture and technology adoption, farmers will be linked to markets through value chains for fruits, vegetables and high value field crops. In this regard, the services for three (3) project staff (Project Manager, Project Administrative and Finance Assistant, Monitoring and Evaluation Officer (part-time) and a National Consultant/Consultancy firm are sought for the Project Baseline Assessment.

PROJECT MANAGER

TASKS

The responsibilities of the Project Manager will be overseeing the day-to-day implementation of the project, and specifically undertake the following tasks:

- Develop Annual Work Plans with budgeted activities and manage project implementation.
- Conduct climate profiling and mapping of water resources in the selected project sites ensuring application of adaptive management during the project.
- Develop rural farmer scheme governance guidelines compendium and facilitate effective management of the groups through adoption of a community model.
- Develop, and implement a Gender Strategy and Action Plan and an Exit Strategy and Action Plan for the project.
- Facilitate training/train farmers on market-based production and troubleshoot.
- Establish and manage partnerships for complementary linkages, not limited to the Ministry of Agriculture (MOA)-Rural Development Areas (RDA), NAMBoard Agri-business and marketing departments, civil society organisations (CSO), UN agencies and EU, community-based organisations (CBO), and the private sector.
- Identify and secure markets for the schemes produce. This should include preparation of timely production and harvesting schedule to the markets.
- Establish and manage the Revolving Fund, downscaling support annually, for full management by NAMBoard as a Farmers Credit Facility by June 2020. Liaison between farmers for 'access to finance'.
- Ensure project activities' implementation is cost-effective and adheres to UNDP operational procedures, in particular the Harmonised Approach to Cash Transfers (HACT) modality.
- Prepare quarterly and annual projects reports to NAMboard, the Project Steering Committee (PSC), UNDP and COMESA.
- Facilitate documentation of lessons and best practices, and promote knowledge networks.
- Present achievement of milestones for the project on quarterly and annual basis to UNDP and PSC.
- Serve as an Ex-officio member of the Project Steering Committee (PSC).
-

QUALIFICATIONS AND EXPERIENCE

Qualification
Minimum Bachelor of Science (BSc) in agricultural discipline, or a diploma and at least 10 years relevant working experience

Experience, Competencies and Skills

- At least 10 years' experience in extension services, five (5) of which should be directly linked to market operations.
- Demonstrated expertise in programme/project management for results.
- Ability to communicate effectively complex, technical information to the audiences at various levels, in particular communities and farmers from rural settings.
- Management ability for a team to produce with ability to produce quality outputs in a timely manner.
- Negotiation, organization, coordination, skills to influence a win-win position to facilitate achievement of results. Exceptional presentation, reporting and facilitation skills to effect consensus building among the stakeholders at various levels.

PROJECT ADMINISTRATIVE AND FINANCIAL ASSISTANT

TASKS

The Project Administrative and Financial Assistant will undertake the following tasks:

1. Administrative support

- Ensure efficient operational support for the implementation of the project work plan activities.
- Manage correspondence flow, ensuring prioritization, confidentiality and effective follow-up.
- Maintain hard and electronic files and update data base systems ensuring timely and appropriate recording, safekeeping and disposal of information including the agreements and memorandum of understanding.
- Facilitate and maintain leave and travel records.

- Draft routine correspondence and maintain records.

2. Financial control and procurement

- Support the procurement procedures in full compliance with UNDP HACT Procedures for approval by the Project Manager.
- Maintain a project asset inventory and ensure timely and appropriate distribution office supplies.
- Facilitate contracting, project payments fostering transparent, independent and competitive processes.
- Maintain a systematic record of procurement and financial information for audit and management oversight purposes.

QUALIFICATION AND EXPERIENCE

Education:

- At least a University Degree in Accounting or Finance Management.
- Specialized training in accounting and finance is desirable.

Experience:

- A minimum of five (5) years of administrative and financial/accounting experience preferably in a large or international corporation or organization.
- Experience in the usage of computers and office software packages (MS Word, Excel, etc) and advance knowledge of spreadsheet and database packages, experience in handling of web-based management systems.
- Fluency in spoken and written English is required.
- Proficiency in native (SiSwati) is an advantage.

PROJECT MONITORING AND EVALUATION OFFICER (PART-TIME)

TASKS

The M&E Officer will undertake the following activities:

- Develop a Monitoring and Evaluation Framework with baseline, targets and indicators for the project.
- Develop, track and update the Project Performance Monitoring Plan.
- Develop and manage a gender-sensitive database for the farmer schemes and community households participating in the selected sites.
- Assist in designing formative and evaluative research and provide technical assistance in data collection, analysis, and report writing.
- Work closely with program staff to develop tools that can be used at the community level for tracking activities.
- Contribute to training and capacity building of community scheme leaders and farmers in monitoring skills.
- Facilitate effective data acquisition for the project through application of GIS and infographics.
- Monitor implementation of the Gender and Exit Strategies for the project.
- Review and set targets, and report on indicators in a timely manner and ensure timely collection of and reporting on accurate data on quarterly and annual by the Project Manager.

QUALIFICATIONS, EXPERIENCE AND COMPETENCIES

Qualification:

- At least a University Degree in Social Science, Research with a major in Demography. Master's degree an added advantage.

Experience, Competencies and Skills:

- Five years' experience in programmatic research, monitoring and/or evaluation.
- Demonstrated experience working in agricultural production, value-chain and markets-driven production.
- Experience in the usage of computers and office software packages (MS Word, Excel, etc) and advance knowledge of spreadsheet and database packages, experience in handling of web-based management systems.
- Familiarity with database software such as MS Access, and experience maintaining computerized databases a plus.
- GIS skills and illustrated ability to apply, a plus.
- Ability to handle multiple tasks simultaneously and set priorities.
- Self-driven with a high sense of quality and ability to meet tight deadlines.
- Interpersonal, and teamwork skills.
- Fluent in English and SiSwati, both written and spoken.

Excellent writing and oral communication skills.

CONSULTANCY FOR PROJECT BASELINE ASSESSMENT

TASKS

The specific tasks in the baseline assessment will include, but not limited to the following:

- x) Conduct a desktop review and assess the impact of national frameworks including policies, strategies and plans on climate change/variability and agricultural production as applied/practiced in the country. In the process, investigate legislative provisions for climate smart agriculture and agricultural markets.
- xi) Assess sampled household production, productivity and incomes related to the targeted produce.
- xii) Assess the Conservation Agriculture (CA) and Climate Smart Agriculture (CSA) knowledge levels, including the gaps for recommending of the capacity building interventions.
- xiii) Conduct market analysis and associated value chain for fruits, vegetables and high value crop in the country, with focus on the selected study areas, assess the capacities for value chains and access to markets.

- xiv) Assess the sectoral schemes governance provisions and the capacities of the selected groups to undertake market-driven production and make recommendations for a community-based model.
- xv) Understudy gender-based participation in agriculture production and provide data analysis on the capacity and opportunities for women and youth to create sustainable jobs through CSA.
- xvi) Propose ways for widespread national adoption of climate smart techniques and other adaptive practices taking into consideration the social aspects of the populace.
- xvii) Present findings of the study to a stakeholders meeting for validation purposes.
- xviii) Draft a Baseline Report for the Project.

The National Consultant or Consultancy Firm is expected to carry out field visits to the selected project sites.

QUALIFICATION, EXPERIENCE AND COMPETENCY

The candidate to conduct the assessment should have the following qualifications, experience and competencies:

Qualification:

- A Master's degree in Agriculture Management/Economics, Demography/Statistics, Climate Change, Environmental Sciences or other closely related field.

Experience and Competencies:

- Work experience in relevant technical areas (sustainable development assessments) for at least 10 years.
- Experience working on research and monitoring of climate change adaptation and mitigation interventions in the agriculture sector.
- Experience in adaptive management working with communities/ schemes engaged in livelihoods sustainability interventions.
- A demonstrated understanding of issues related to gender equality and Climate Change Adaptation with experience in gender sensitive evaluation and analysis.
- Demonstrated data collating, management and analysis skills.
- Project evaluation/review experiences within United Nations system will be considered an asset.
- Excellent communication skills.
- Team building approach.

SUBMISSION OF APPLICATIONS

Interested individuals are invited to submit detailed CV'S and Expression of Interest (EOI) marked:

1. **PROJECT MANAGER:** Increasing Farmer Resilience to Climate Change-Upscaling Market Oriented Climate Smart Agriculture Project'
2. **PROJECT ADMINISTRATIVE AND FINANCIAL ASSISTANT:** Increasing Farmer Resilience to Climate Change-Upscaling Market Oriented Climate Smart Agriculture Project'.
3. **PROJECT MONITORING AND EVALUATION OFFICER:** Increasing Farmer Resilience to Climate Change-Upscaling Market Oriented Climate Smart Agriculture Project'
4. **PROJECT BASELINE ASSESSMENT CONSULTANCY:** Increasing Farmer Resilience to Climate Change-Upscaling Market Oriented Climate Smart Agriculture Project'

to UNDP Offices, 5th Floor Lilunga House, P.O. Box 261, Mbabane or e-mail application to Registry.sz@undp.org on or before the 15th May 2018.

Additional Considerations

- Applications received after the closing date will not be considered.
- Only those candidates that are short-listed for interviews will be notified.
- Qualified female candidates are strongly encouraged to apply.

Attachment 3: Scheduled of Activities, Facilities and Payments

Project Number: 00109500

Project Title: Increasing Farmer Resilience

V. Multi-Year Work Plan

All anticipated programmatic and operational costs to support the project, including development effectiveness and implementation support arrangements, need to be identified, estimated and fully costed in the project budget under the relevant output(s). This includes activities that directly support the project, such as communication, human resources, procurement, finance, audit, policy advisory, quality assurance, reporting, management, etc. All services which are directly related to the project need to be disclosed transparently in the project document.

EXPECTED OUTPUTS	PLANNED ACTIVITIES	Planned Budget by Year			RESPONSIBLE PARTY	PLANNED BUDGET		
		Y1 2018 (Euro)	Y2 2019 (Euro)	Y3 2020 (Euro)		Funding Source	Budget Description	Amount (Euro)
Output 1: Project Administration	1.1 Activity: Procure services of a Project Manager	13 793,10	20 689,66	20 689,66	UNDP	COMESA	71305- National Consultant	55 172,41
	1.2 Activity: Procure services of a Programme and Finance Assistant	4 413,79	6 620,69	6 620,69	UNDP	COMESA	71305- National Consultant	17 655,17
	1.3 Activity: Procure technical support services for an M&E Assistant	4 413,79	6 620,69	6 620,69	PMU	COMESA	71305- National Consultant	17 655,17
	1.4 Activity: Transport	3 448,28	3 448,28	3 448,28	PMU	COMESA	72215-Vehicle hire	10 344,83
	1.5 Activity: Fuel	3 448,28	3 448,28	3 448,28	PMU	COMESA	72215-Vehicle hire	10 344,83
	1.6 Project Administration (5% of disbursed funding)	5 793,10	4 827,59	2 758,62	UNDP	COMESA	72420- Admin	13 379,31
	Sub-Total for Output 1	35 310,34	45 655,17	43 586,21				124 551,72
Output 2: Water Resources status improved	2.1 Activity: Conduct Waterways Mapping Assessments	37 062,62	0,00	0,00	PMU	COMESA	71305- National Consultant	37 062,62
	2.2 Activity: Develop Maps and Designs	10 344,83	0,00	0,00	PMU	COMESA	71305- National Consultant	10 344,83
	2.3 Activity: Print Maps and Designs	6 896,55	0,00	0,00	PMU	COMESA	74210- National Consultant	6 896,55
	2.4 Activity: Rehabilitate watercourses and landscape	0,00	34 482,76	0,00	PMU	COMESA	71800- Contractual	34 482,76
	Sub-Total for Output 2	54 304,00	34 482,76	0,00				88 786,76
Output 3: Improved Climate Change Techniques for water saving through drip irrigation.	3.1 Activity: Develop infrastructure specifications and Bill of quantities for drip irrigation for the 2 sites.	3 448,28	0,00	0,00	PMU	COMESA	71800- Contractual	3 448,28
	3.2 Activity: Procure drip irrigation equipment and material for the 2 sites.	0,00	43 103,45	0,00	PMU	COMESA	72210- Purchase of equipment	43 103,45
	3.3 Activity: Transport for drip irrigation equipment for the 2 sites.	0,00	1 379,31	0,00	PMU	COMESA	72215-Vehicle hire	1 379,31
	3.4 Activity: Install equipment	0,00	1 379,31	0,00	PMU	COMESA	71800- Contractual	1 379,31
	3.5 Activity: Develop farm implements specification and Bill of quantities for the 2 sites.	3 448,28	0,00	0,00	PMU	COMESA	71800- Contractual	3 448,28
	3.6 Activity: Procure farm implements for the 2 sites.	55 172,41	0,00	0,00	PMU	COMESA	72210- Purchase of equipment	55 172,41
	3.7 Activity: Transport farm implements to the 2 sites.	6 896,55	1 724,14	0,00	PMU	COMESA	72215-Vehicle hire	8 620,69

	3.8 Activity: Train farmers on drip irrigation maintenance	3 448,28	0,00	0,00	PMU			3 448,28
	Sub-Total for Output 3	68 965,52	47 586,21	0,00				116 551,72
Output 4: Farmers linked to formal markets	4.1 Activity: Conduct Farmer training for crop management and sales to enable them to participate in formal markets	1 034,48	2 068,97	0,00	NAMBoard	COMESA	71305-National Consultant	3 103,45
	4.2 Activity: Facilitate dialogues on pricing, post-harvest handling and crop combination management	0,00	0,00	689,66	NAMBoard	COMESA	75700-Conference facilities	689,66
	4.3 Activity: Develop contractual-based agreement between customers (markets) and rural schemes.	0,00	689,66	689,66	NAMBoard	COMESA	71305- National Consultant	1 379,31
	Sub-Total for Output 4	1 034,48	2 758,62	1 379,31				5 172,41
Output 5: Field-based cold storage facilities rehabilitated.	5.1 Activity: Develop construction specification and Bill of quantities for the 2 sites.	2 758,62	0,00	0,00	PMU	COMESA	71305-National Consultant	2 758,62
	5.2 Activity: Transport material to the 2 sites.	0,00	1 724,14	0,00	PMU	COMESA	72215-Vehicle hire	1 724,14
	5.3 Activity: Rehabilitate and install fittings for the 2 cold-room sites.	0,00	13 793,10	0,00	PMU	COMESA	71800-Contractual	13 793,10
	5.4 Activity: Purchase Cold Storage Accessories and cover transportation costs.	2 068,97	3 448,28	0,00	PMU	COMESA	72210-Purchase of equipment	5 517,24
	Sub-Total for Output 5	4 827,59	18 965,52	0,00				23 793,10
Output 6: Rural Farmers capacities for conservation agriculture (and CSA)	6.1 Activity: Procure technical services for training of farmers	6 896,55	3 448,28	0,00	MOA	COMESA	71300-National Consultants	10 344,83
	6.2 Activity: Train 1,500 Farmers in Conservation Agriculture	6 896,55	3 448,28	0,00	MOA	COMESA	75700-Conference facilities	10 344,83
	6.3 Activity: Supply RDA with CA Equipment	10 103,45	3 448,28	0,00	MOA	COMESA	71800- Contractual	13 551,72
	6.4 Activity: Prepare the 4 demonstration plots	20 689,66	1 379,31	0,00	PMU/MOA	COMESA	71800- Contractual	22 068,97
	6.5 Activity: Conduct Exchange Visits for the farmers (transport)	10 344,83	1 724,14	0,00	PMU	COMESA	72215-Vehicle hire	12 068,97
	Sub-Total for Output 6:	54 931,03	13 448,28	0,00				68 379,31
Output 7: Revolving Loan Facility	7.1 Activity: Establish Revolving Fund and Access to the Farmers – Develop Credit and Repayment Instruments	6 896,55	34 482,76	55 172,41	NAMBoard	COMESA	71305-National Consultant	96 551,72
	Sub-Total for Output 7:	6 896,55	34 482,76	55 172,41				96 551,72
Output 8: Project oversight	8.1 Activity: Conduct Baseline study	10 344,83	0,00	0,00	UNDP	COMESA	71305-National Consultant	10 344,83
	8.2 Activity: Facilitate PSC, COMESA and PMU monitoring visits and Project Launch	5 172,41	344,83	344,83	PMU	COMESA	72215-Vehicle hire	5 862,07
	8.3 Activity: Develop Publications and awareness on project outcomes – Newsletter	1 034,48	689,66	689,66	PMU	COMESA	71305-National Consultant	2 413,79
	8.4 Activity: Conduct HACT Micro Assessment, NIM Audit	2 068,97	0,00	0,00	UNDP	COMESA	71205-International Consultant	2 068,97
	8.5 Project Oversight (UNDP) - DPC	6 206,90	9 310,34	9 310,34	COMESA	COMESA		24 827,59
	8.6 Terminal Evaluation (Technical Papers and Policy Brief)	0,00	0,00	8 275,86	UNDP	COMESA	71305-National Consultant	8 275,86
	Sub-Total for Output 8:	24 827,59	10 344,83	18 620,69				53 793,10
SUB-TOTAL		254 545,38	207 724,14	127 034,48				589 304,00
GMS (8%)								47 144,32
GRANDTOTAL								636 448,32

Note: Calculated at 1:14.5 Emalangen to Euro: Therefore Euro 636 363.64 is E9,229,902

Attachment 4

MODEL UNDP EXPENDITURE REPORT

Period _____

EXPECTED OUTPUTS and including targets	CP indicators annual	PLANNED ACTIVITIES <i>List all activities to be undertaken during the year towards stated outputs</i>	Planned Budget		Payments and Expenditures		
			Budget Description	Amount	Payments received	Expenditures	Balance
			Total				